

Shillingford Parish Council

Minutes of the meeting held on Monday 13th August 2018

Present: Cllrs Carr (Chairman), Turner, Stamp, Parrott, Howard, Miller, Clerk Sarah Sharpe and 7 members of the public present.

1. Apologies for absence – TDC Cllr Lake

2. Declarations of Interest – Cllr Carr declared an interest in item 7.

3. Open Forum – Nothing raised

4. Minutes of the Previous Meetings (circulated) – Ordinary meeting of 11 June 2018 & Extraordinary meeting of 11 July 2018 - Signed as true records of the meetings.

Proposed Cllr Stamp **Seconded** Cllr Parrott **All Agreed**

5. County & District Councillors Reports – TDC Cllr Goodey said that he had been contacted by MP Mel Stride and his personal assistant regarding the Village Green Trust. They are looking at the more strategic issues of unregulated Trusts and are seeking an opportunity to raise the matter as a member's question in Parliament. Cllr Carr had also spoken to Mel Stride's PA and understood Mel Stride was hoping to speak with the Minister concerned with this portfolio.

6. Matters Arising

a) Additional Community Noticeboard - Cllr Carr stated that he hasn't been in a position to progress this. Cllr Howard offered to take a lead, which Cllr Carr gratefully accepted.

7. Planning Application: 18/01309/FUL

Location: Pengellys Farm, Shillingford Abbot

Proposal: Installation of 22 Solar Panels

Applicant: Mr C Carr

Cllr Carr left the meeting due to his declared interest. Cllr Turner assumed the Chair. Cllr Howard stated that he and Cllr Turner had conducted a site visit. The proposed panels will only be overlooked by one property from a distance. They will be black against a green hedge so won't be intrusive. The Parish Council supported the application.

Proposed Cllr Howard **Seconded** Cllr Parrott **All Agreed**

Cllr Carr returned to the meeting and resumed the Chair

8. Ground Works on Manstree Lane – The Clerk stated that concern had been raised regarding a new entrance that had been made onto land off Manstree Lane, behind The Willows. The matter had been forwarded to TDC Planning department as the appropriate authority to consider any irregularities.

9. The Village Green and Erection of Fence

Confirmation of Insurance – The Clerk stated that she had been requested to send a copy of the Parish Council insurance policy to a Trustee of the Village Green who had apparently refused to accept the insurance was in place despite a confirmation letter from the Parish Council. This had been done and a copy had also been placed on the noticeboards. However, the Village Hall committee have recently received a letter from the Trustees which stated that they intended to take back responsibility for maintenance of the Village Green. A change in maintenance arrangements would invalidate the Parish Council public liability insurance which is only valid because they maintain the land. There had been no direct communication with the Parish Council from the Trustees. A discussion took place and it was agreed that the Clerk would write to the Trustees on

behalf of the Parish Council formally notifying them that in view of their declared intention in their letter of 1 August 2018 to the Village Hall committee, the Parish Council public liability insurance for the Village Green was invalidated and they will need to arrange their own insurance cover.

Tree inspections – Cllr Miller said that she had been concerned that regular tree inspections should take place on the Village Green. Regular inspections should be conducted under a duty of care but with the invalidated public liability insurance this was no longer a matter for the Parish Council. The memorial Beech Tree was discussed as it is recorded as a parish asset. The Village Hall committee will be asked to take responsibility for checking it and taking a photograph every 6 months.

Discussion and Decision on any Further Action Required – The Chairman said that the next stage is to await the outcome from Mel Stride and to deliver the letter regarding the cessation of the Parish Council insurance. Cllr Miller raised the question of a community action group to demonstrate the community feeling. She also raised the possibility of an overflow carpark for the Village Hall to alleviate parking issues. The Clerk updated that she was attending an oral hearing for the review of the TDC decision to register the Village Green as an asset of Community Value. She will be giving evidence on behalf of the Parish Council for consideration of the Reviewer. TDC Cllr Goodey stated that he would also attend to give support.

10. Telephone Box (Shillingford Abbot) – The Clerk stated that Cllrs Goodey and Lake had kindly donated the funds to purchase the paint to refurbish the phone box and two volunteers were in touch with the person who checks and maintains the defibrillator and surrounding area in order to work together on the refurbishment. A hand painted sign had now been placed in a pane on the front of the box requesting that the immediate area is kept clear. Replacement pads for both defibrillators had now arrived.

11. Devon & Cornwall / Dorset Police Merger Survey (closes 27th August) – The Clerk summarised the proposals and asked the Parish Council if they wished to take part in the survey. A discussion took place and it was agreed that it would be left for individual councillors to respond.

12. Finance Update & Expenditure for Approval

12.1 The Clerk reported the bank balance to be £2,810 as of 28TH July 2018

12.2 Hall Hire - £18

12.3 'Please Keep Clear' Sign for Shillingford Abbot Telephone box - £7

12.4 Cheese & Wine for Annual Parish Meeting (May) - £32.94

12.5 Stationery - £6.35

12.6 HDMI Cable - £13.48

Proposed Cllr Howard Seconded Cllr Turner All Agreed

13. Highways Issues – Councillor Stamp reported that on 13/6/18 he spoke with Highways dept. regarding the poor quality refurbishment of the road in Shillingford Abbot over a 100yd stretch from the bridge to Markham Lane. The surface is undulating and substandard. He established in a call received from the Highways Neighbourhood officer that the wrong materials had been used by the contractor. It was proposed that the Clerk write to Simon Pearson, Chief Engineer for Highways dept to arrange a site visit. Cllr Stamp updated that the collapsed culvert in Barton Lane, Shillingford Abbot was due to be repaired this year. The Clerk has received notice of a total road closure for 1 day in Shillingford Abbot on 1 November.

14. Village Hall Report – There is an 'Exchange' organised for next Saturday. The rear fire doors are being renewed and the ramp access improved. The first Film night is to be held on Tuesday 9 October.

15.. TALC Update – Cllr Parrott said that he was unable to attend the last meeting but draft minutes had been circulated.

16. Clerks Correspondence – The Clerk stated that it is believed that a Teign Housing tenancy was coming up in Shillingford St George. Teign Housing had agreed for the Parish Council to be involved in identifying local families with a housing need to ensure that priority went to local people. The Clerk has been in contact with Teign Housing and is awaiting a response.

17. Chairman's Remarks – The Chairman thanked the members of the public for their support and wished those attending the oral hearing luck.

18. Date of Next Meeting – Monday 8th October 2018.

The meeting closed at 9 pm

_____ Chairman