

## Shillingford Parish Council

### Minutes of the meeting held on Monday 11th February 2019

**Present:** Cllrs Carr (Chairman), Turner, Stamp, Parrott, Howard, Clerk Sarah Sharpe and 4 members of the public present.

1. **Apologies for absence** – DCC Cllr Connett. TDC Cllrs Goodey & Lake, PC Steve Hodges
2. **Declarations of Interest / Dispensations**– None
3. **Open Forum** –No issues raised.
4. **Minutes of the Previous Meetings (circulated)** – Ordinary meeting of 10th December 2018. Cllr Miller had requested that the word ‘Ringmaster’ is removed from item 10 and replaced with an explanation of the telephone system and she clarified that she had not offered to do a questionnaire for use at the First Aid Session but would ask the opinion of attendees. These corrections were made in the minutes which were then accepted as a true record of the meeting.  
**Proposed** Cllr Turner **Seconded** Cllr Parrott **All Agreed**
5. **County & District Councillors Reports** – None
6. **Visiting Speaker** – Deferred to next meeting.
7. **Matters Arising**
  - a) **War Memorial Project** – Cllr Carr said that the project covered Peamore and the Shillingford St George cross at the junction of Manstree Road. He stated that he had applied to the War Memorials Trust for a grant to restore the crosses. There is an 8-week delay in the process for the applications to be considered so we should hear by the end of March. The Trust has been inundated in applications because of the centenary. An update will be provided at the next meeting.
  - b) **Additional Parish Noticeboards** – Cllr Howard said that the display cabinet project is progressing and should be completed around the end of February. The noticeboards will be made of hardwood with glass doors. Councillors stated they would like the wood finished with oil. Cllr Stamp said that he may have some suitable posts to mount the boards but new wooden posts would be purchased if his weren't suitable. The Clerk stated that the DCC grant of £550 had been deposited into the Parish Council bank account.
8. **SW Exeter Forum Event** – Cllr Parrot attended this event. He said it was a discussion forum to take a holistic view of the large residential developments planned by TDC and Exeter City Councils so that the impact can be identified across borders. It was well attended by concerned public and councillors. It was clear that there was a lack of coordination between TDC, Exeter and DCC. Exeter City Council were concerned about the significant impact on their infrastructure from the planned TDC houses so close to Exeter. Bovis Homes have been granted permission for the TDC planned houses. Exeter plans have not yet been passed. The whole residential build project will take around 10 years with a maximum of 300 houses being built a year. This does not include the 2,500 houses announced by Exeter for the Marsh Barton area. A £55m community infrastructure levy bid is being made to enable community facilities to be built. DCC will need to upgrade Chudleigh road. A new school is planned, with an academy already appointed to run it. It will be a single all age school from pre school to the end of secondary years. A doctors' surgery is planned and DCC wish to provide a park and ride but currently don't have a site proposal. Following discussion, concern was expressed that our local roads will be used as a shortcut to circumvent the traffic congestion.

**9. Election Process** – The Clerk stated that she had now attended election training. There will be an election on 2 May this year. Notice of the election will be posted on our website and noticeboards. Purdah will commence on Monday 18 March. The deadline for receipt of applications will be 4pm on Wednesday 3 April. Nominees should personally deliver the completed nomination to the TDC offices at Forde House, Newton Abbot to ensure the form can be checked and necessary amendments made. Incorrect forms would be rejected. The list of persons nominated will be published on 4 April. Nominees will need to get two electors in the parish to sign their nomination form. This Parish Council has 6 seats. If 6 or fewer people put themselves forward for election, they will automatically be elected into post. If there are more than 6 nominees, it will go to poll on 2 May. The polling station costs will be shared with TDC as they will be holding District elections. Polling will be 7am – 10pm on 2 May, with the results announced the following day. Current councillors retire on 7 May and new councillors take up office the same day. The Annual Council meeting must be held within 14 days of the election. This council's Annual Council meeting is arranged for 13 May. The Clerk will have nomination packs for candidates or they can be requested one direct from TDC.

#### **10. Finance Update & Expenditure for Approval**

10.1 The Clerk reported the Bank Balance as £3,889.98 as of 28<sup>th</sup> January 2019. Cllr Carr signed the bank reconciliation document (previously circulated) and Councillors resolved to accept the accounts.

10.2 The Clerk said that £100 had been received for the sale of the projector. £352 has been granted by TDC from the Communities Together fund for the Shillingford Remembers booklet project and £550 has been granted by DCC from the Locality fund for the replacement parish notice boards.

Expenditure for approval

10.3 Hall Hire - £18.00

10.4 One.com - £81.40

10.5 Election Training - £30

10.6 Printer Ink & paper - £37.96

10.7 Clerk salary 1 Sept – 31 Dec 2018 – 44.5hrs @ £10.30/hour- £458.35 (net £366.75)

10.8 HMRC - £91.60

10.9 Clerk expenses - £66.54

**Proposed Cllr Stamp Seconded Cllr Carr All Agreed**

**11. Highways Issues** – Councillor Stamp stated that a large pothole in Waybrooke Lane had been repaired very quickly after reporting. Barton Lane is currently having the collapsed culvert repaired. Sampsons Lane has been marked for repairs but it is unknown when this is scheduled. Councillors asked the Clerk to get an update on the remedial work that had been promised near the bridge in Shillingford Abbot to remedy the unsatisfactory resurfacing.

**12. Village Hall Report** – A representative from the Village Hall committee reported that there were a lot of bookings being made. The Exchange event on Saturday 9 February had been very successful. A 'Midsummer Madness' event is planned for 22 June. The Dissenters Blues and rock band will be doing a musical evening on 18 October.

**13. TALC Update** – Cllr Parrott said that the TDC Senior Finance Officer, Martin Flitcroft was a visiting speaker. A £1.3m shortfall was projected which would present significant challenges in 2021. The main budget saving thrust is for Town and Parish Councils to take on responsibility for services currently run by TDC. Unless those services are adopted locally, they may have to cease. This relates to facilities like public toilets and Cllr Parrott stated that he could not think of any TDC services provided directly to our parish other than refuse collection which should not be affected. Further Information in relation to these budget challenges is on the TDC website.

**14. Clerks Correspondence** – The Clerk stated that Cllr Miller had resigned at the end of last week. TDC have been made aware. Due to the election in May she advised that it would be prudent to leave this vacancy as there was only one more Council meeting before the election.

**15. Public Discussion** – Nothing raised.

**16. Chairman's Remarks** – The Chairman thanked the members of the public for their support and asked for them to consider anyone who may wish to stand for election as a councillor.

**17. Date of Next Meeting** – Monday 8<sup>th</sup> April 2019

The meeting closed at 8.25 pm

\_\_\_\_\_ Chairman