

## Shillingford Parish Council

### Minutes of the meeting held on Monday 10<sup>th</sup> June 2019

**Present:** Cllrs Carr (Chairman), Turner, Howard, Barwell, Clerk Sarah Sharpe and 3 members of the public present.

1. **Apologies for absence** – Cllr Stamp, Cllr Parrott, DCC Cllr Connett, TDC Cllrs Foden, Swain & Nuttall
2. **Declarations of Interest / Dispensations**– None
3. **Open Forum** –No issues raised.
4. **Visiting Speaker – Neighbourhood Police Officer PC Steve Hodges** – Constable Hodges introduced himself. His beat area is very large covering Chudleigh Exminster and rural areas including 12 parishes and is challenging for him to get around to meet people and get himself known. It is a very safe place to live but PC Hodges believes that not all crime is being reported. 8 crimes, were reported in our two villages in June 2017-18 and 11 were reported in last 12 months. Whilst it may not appear important to report the matter, it could provide the vital piece of evidence that enables the police to identify patterns in crime and request additional specialist resources into the area. A series of similar incidents will have extra scrutiny. Crimes can be reported by phoning 101 or on the Police website <https://www.devon-cornwall.police.uk/advice/victim-witnesses/report-a-crime/> If a crime is taking place at the time, ring 999 for a more immediate response.
5. **Minutes of the Previous Meetings (circulated)** – Ordinary meeting of 8th April 2019 & Extraordinary meeting of 13<sup>th</sup> May 2019 – signed and accepted as a true record.  
**Proposed** Cllr Barwell **Seconded** Cllr Howard **All Agreed**
6. **County & District Councillors Reports** – Cllr Swain had updated the Clerk in relation to the suspected asbestos at the Village Green, that he had spoken with the TDC Environmental Protection Manager and planned a further conversation with him to progress the matter.
7. **Matters Arising** - None
8. **Shillingford Remembers Booklet** – Cllr Carr said he was liaising with members of the Shillingford History Society to draw together relevant material and would arrange meeting in next week or so. A more detailed update would be available at the next meeting.
9. **Litter** - The Clerk said that in March, TDC had offered free litter picking equipment to Parishes due to some unexpected government funding. We have been successful and the equipment will be delivered this coming week. There will be equipment for 15 persons. We usually get about 30 attend our community picks but can pool resources with adjacent parishes. We will also be able to do more spontaneous litter events if the need arises.
10. **Hall Hire** – The Clerk suggested that to reduce admin for both herself and the Village Hall Treasurer, that the Parish Council agreed to pay for the hall hire for Ordinary meetings annually instead of bi monthly. Any unforeseen Extraordinary meetings would still need to be paid when the expense is incurred. Following discussion it was resolved that an annual payment to the end of the financial year was acceptable.  
**Proposed** Cllr Turner **Seconded** Cllr Howard **All Agreed**
11. **Additional Parish Noticeboards** – To consider a ‘thank you’ gift for the crafting for the Parish Noticeboards – At the last meeting Councillors expressed a wish to show their gratitude to Peter Wareham for his time and skills. It was agreed that a £50 Screwfix voucher should be gifted to him.  
**Proposed** Cllr Barwell **Seconded** Cllr Carr **All Agreed**

**12. Parish Volunteers** – The Clerk said that in previous years the Parish Council had given a £50 gift card to the two volunteers who do the regular checks on the community defibrillators. Following discussion, it was resolved that this token of appreciation should continue and a £50 gift card was approved for both.

**Proposed:** Cllr Carr **Seconded:** Cllr Howard **All Agreed**

**13. Finance Update & Expenditure for Approval**

13.1 The Clerk reported the Bank Balance as £4,038.08 as of 31st May 2019. Cllr Barwell signed the bank reconciliation document (previously circulated) and Councillors resolved to accept the accounts.

13.2 Hall Hire - £100

13.3 Parish Meeting Refreshments - £29.51

**Proposed** Cllr Carr **Seconded** Cllr Barwell **All Agreed**

**17. Highways Issues** – The Clerk reported that she had emailed the Neighbourhood Highways Officer regarding the need to scrape the centre of Markham lane due to a build-up of mud. Concern over large vehicles following their satnav along Waybrook lane has also been raised with a request for consideration of a weight restriction.

**18. Village Hall** - The Village Hall committee chairman reported a healthy financial position. Long term bookings were stable with a new booking for dog training as well as regular one-off bookings and good attendance at community events.

**19. TALC Update** – There have been no meetings to report.

**20. Clerks Correspondence** – The Clerk updated that the Parish Council that the Parish Council insurance renewal (circulated) was held at the same premium as last year. It is due for payment in July but has confirmation in writing that the cheque can be approved at the August meeting with no effect on our cover.

The Pension Regulator requires us to do our 3 yearly re-enrolment and re-declaration which she will complete on behalf of the Parish Council.

The Clerk is in discussion with the Treasurer of Country News to ensure that the Parish Council contribution this year is appropriate to the needs of the publication. It was agreed that this is a valued form of communication with our residents.

**21. Public Discussion** – A member of the public raised concerns about the 2 vans and car that are regularly parked opposite the junction to Sampsons Hill causing difficulty in seeing oncoming vehicles. It was noted that it enforces slower driving but was suggested that Highways dept are approached to see if the pavement could be removed and replace with a parking bay.

**22. Chairman's Remarks** – The Chairman thanked all those present, especially due to the inclement weather.

**23. Date of Next Meeting** – The next Ordinary meeting will be on Monday 12<sup>th</sup> August 2019.

The meeting closed at 8.35 pm

\_\_\_\_\_ Chairman