**Shillingford Parish Council**

**To all members of the Council** You are hereby summoned to attend an online meeting of Shillingford Parish Council for the purpose of transacting the following business.

**Agenda for the Meeting of Shillingford Parish Council to be held online on 4th May 2020 at 3:30 pm**

**21/20 Welcome and Apologies for absence**

**22/20 Declarations of Interest from Members / Dispensations**

**23/20 Open Forum –** For public views on items on this Agenda

**24/20 Minutes of the Previous Meeting**

Minutes of the meeting held on 10th February 2020 to be agreed and signed

**25/20 Police, County & District Councillors Reports**

**26/20 Parish Matters**

**26.1** Scheme of Delegation

**26.2** Defibrillator Phone Connection

**26.3** Village Green

**27/20 Planning Applications**

**27.2 To note Planning Decisions**

19/02565/LBC – West Pengellys, Shillingford Abbot

Retention of conservation rooflight and new opening in wall to create room in eaves

Grant of Conditional Consent

**27.3 To discuss Planning Application**

20/00532/FUL – Land off Shillingford Lane, Lower Brenton

Agricultural Building and Hardstanding

**28/20 Audit Arrangements**

**28.1** To approve application for exemption from external audit and sign relevant documentation

**29/20 Finance Update & Expenditure for Approval**

**29.1** Balance of Account as at 31st March 2020 £3351.99

**29.2** To request approval and signature of the Monthly Bank Reconciliation for Feb 20

**29.3** To request approval for payments:

£50.00 Gift to Sarah Sharpe Cheque no. 200238

£80.00 Erection of Noticeboard Cheque no. 200239

£9.60 CHBT Torch Cheque no. 200240

£339.68 Clerk’s Salary & Mileage Cheque no. 200241

£79.20 HMRC Cheque no. 200242

£69.60 TP Jones Payroll Services Cheque no. 200243

£9.99 Clerk’s Expenses McAfee Cheque no. 200244

£27.90 Varnish for Noticeboards Cheque no. 200245

£89.29 DALC Membership Cheque no. 200246

**29.4** Internet Banking

**30/20 Clerk’s Correspondence** – Late correspondence not covered above

**31/20 Public Discussion –** To comment on anything discussed at the meeting or to request agenda items for the next meeting.

**32/20 Chairman’s Remarks**

**33/20 Date of Next Meeting –**

Juliette Thompson - Parish Clerk Date – 28th April 2020