
Shillingford Parish Council

Minutes of the meeting held on Monday 14th August 2017

Present: Cllrs Carr (Chairman), Turner, Stamp, Parrott, Howard & TDC Cllr Goodey. 9 members of the public present.

Open Forum. No issues raised

1. **Apologies for absence** – DCC Cllr Connett & Cllr Lake
2. **Declarations of Interest** – None
3. **Minutes of last Ordinary meeting 15 May & Planning meeting 12 June 2017** – Signed as a true record of the meeting
Proposed Cllr Howard **Seconded** Cllr Turner. **All Agreed.**
4. **Visiting Speaker – Mary Ridgway – The Community Led Housing Fund** – Mary Ridgway was unable to attend the meeting

5. Matters Arising

- a) **Purchase of Salt Spreader** – Cllr Carr stated that salt spreader had been purchased and would be on show at the Hog Roast on Saturday. As we are not a priority for Highways dept in icy conditions it is available to do our roads. We have a good supply of salt but will need to replenish in future.
 - b) **Drain Clearing** – Cllr Carr stated that Exjet had cleared 2 out of 4 drains we requested. They came back to review the remainder but one is a major drain in Shillingford Abbot which has collapsed. The other in Manstree Terrace, is a soak away which is ineffective. Highways will be informed. Our business with Exjet is concluded and they can now be paid.
 - c) **Rural Aid Funding Application** – The Clerk stated that we had been successful in achieving £2,500 grant from our £5,000 application for funds to refurbish the village hall toilets. The funds must be spent by March 2018 and the money claimed back with receipts.
 - d) **Teign Housing ground work** – Cllr Carr stated that a grass bank at Manstree Terrace had been planted with wild flowers as we had been encouraged to do to support the pollinators. Teign Housing had cut the grass too early last year and this year not allowing the flowers to seed. He had met with the groundworkers foreman and they have agreed to replant and not cut in future.
 - e) **Forest School planning enquiry** – TDC Cllr Lake was not available. Item deferred.
 - f) **Donation to Country News** – This matter had previously been discussed and the Clerk was tasked to identify the financial situation of the parish magazine. Currently advertising is not covering printing costs. Many other parishes make a subscription charge for copies whereas Country News is free to all households. It was agreed that it was an asset to the villages and is a benefit going to every household a donation of £100 was proposed by Cllr Stamp. If there are future financial difficulties we ask that Country News approach us for help rather than jeopardising its future.
 - g) **Constitution for Millennium Field** – The Clerk stated that she has had no response to her email requests to Mr & Mrs Selby Herd asking for a copy of the constitution mentioned by Michael Selby Herd at the Annual parish meeting on 15 May 2017. Mr Bragg who was present at the meeting said that he has been informed that the constitution is with a solicitor. There has been no meeting of the trustees since the beginning of the village green in 2000. The concern of the trustees is that the green is for the community use and cars parked on the grass present a hazard to children playing. Mr Bragg stated that he understood that all the trustees have been contacted and were in agreement. Members of the public present raised an equal safety concern if the car park is full and displaced vehicles park in the surrounding
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streets causing congestion and annoyance to residents. The Parish Council maintain and fund the upkeep of the green and it was felt that the constitution should be in the public domain if the public were expected to comply with it. Cllr Carr stated that in the absence of the document the area would be used respectfully but practically.

- 6. Recycling Collections Barrack Lane** – The Clerk updated that there had been access issues for the refuse collection vehicles due to the encroaching hedges. The refuse supervisor had attended and a door mirror had been broken off the refuse vehicle in its attempt to navigate the lane. As a temporary measure, collection days had been changed to enable a smaller vehicle to do the route. Cllr Howard reported that things were back to normal. It is likely to be a recurring issue year on year.
- 7. Hog Roast Planning** – The Clerk reported that planning was on track for the event on Saturday. Posters had been put up around the village and on the website. The local postman has assisted with flyers to every household. The weather is set fair. A final planning meeting on Wednesday 16th will pick up any last-minute actions.
- 8. Finance -**

8.1 Report - Bank account balance – The Clerk reported the balance as £7049.45 as of 28th July. This includes £900 grant funding for the hog roast and reclaimed VAT

8.2 VAT re-claim £1,296.69 for 2016/17 financial year has been paid by HMRC

8.3 Approval of expenditure – Clerks salary & expenses -1 April- 30 June 2017.

13 weeks @ 3hrs/wk = 39 hours @ £10/hr - £390

40 additional hours @ £10/hr = £400, Total payment (PAYE deducted) £460.80.

HMRC payment £344.38

Mileage – 129 miles @ 45p/mile = £58.05 (largely due to numerous trips for computer repairs. Mileage shared with Doddiscombsleigh)

Expenses associated with working from home £8.33/month = £24.99. Broadband contribution will be claimed in the following quarter.

Other expenses

Salt Spreader - £984.00 (grant funded)

Parish Insurance – £305.84

Country News Donation - £100

Village Hall Hire - £27

Information Commissioner £35

Exjet - £324

Lawnmower Service - £176.34

PAYE Agent - £14.50

Hog Roast expenditure - £1316.07

Hog - £895 (grant funded by TDC)

Proposed Cllr Howard **Seconded** Cllr Stamp **All Agreed**

- 9. County & District Councillors Reports** – TDC Cllr Goodey said he would get an update on the Forest School planning matter from TDC Cllr Lake to feed back to the Clerk. Cllr Goodey updated on the Westexe Park planning application behind Tuckers garage, Peamore. 55,000sq ft of industrial units are planned. The planning decision has been deferred to a further meeting pending additional highways analysis. There is a meeting with Highways dept tomorrow (15 August) to establish whether, if approved, the traffic issues that the development will create can be minimised.
- 10. Village Hall Report** – Cllr Carr stated that there was some confrontation at last village hall meeting and as a result Louise Selby Herd has now resigned her post as Chairman. Sally Lebatteux has taken on the Chair and Alison Price is progressing an application to Plantscape for £6.5k for the toilet refurbishment project. It is looking
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very probably the project will secure sufficient funding to progress. Bookings are very healthy and usage is good. It was confirmed that the village hall committee is also concerned regarding the parking issues regarding the Millennium field.

11. TALC Update – Cllr Parrott said that he was unable to make the last meeting however the minutes have been circulated.

12. Clerks Correspondence – The Clerk stated that she had had an expression of interest from ex Cllr Durrans to return to the parish council. The vacancy is currently being advertised and this will be added to the next agenda.

The External audit report had now been received. They have asked for two figures to be restated next year. They will be making a charge of £100 +VAT

13. Chairman's Remarks – The Chairman stated he would represent the He thanked the public for their support.

14. Date of Next Meeting – Monday 9 October 2017

The meeting closed at 8.45pm

Chairman