

## Shillingford Parish Council

**Notice is hereby given of the following Ordinary meeting to be held on Monday 4<sup>th</sup> April 2016 in Shillingford St George Village Hall starting at 7:30pm**

- 1. Apologies for absence**
- 2. Declarations of Interest from Members / Dispensations**
- 3. Open Forum** – For public views on items on this agenda
- 4. Minutes of the previous meeting (circulated)** – Ordinary meeting of 8 February 2016
- 5. Matters arising**
  - a. Fence panel replacement now completed – Teign Housing
  - b. Shed – Manstree Terrace
  - c. Defibrillator and first aid- Update
  - d. Grass cutting – update on lawn mower
  - e. Community Heli Pad – Update
  - f. Parking in vicinity of Forest School
  - g. Dog fouling – Millennium Field
  - h. Newsletter into Parish Magazine
- 6. Planning Application** – 16/00733/FUL (Land at NGR 289990 87113 – Retention of agricultural Building)
- 7. Preparing for Audit**
  - 7.1 Internal Audit Arrangements
  - 7.2 Preparing for External Audit
- 8. Transparency Code Compliance** – Update Clerk
- 9. CPRE ‘Our Outdoors’ Competition** – (previously circulated)
- 10. Finance**
  - 10.1 Report - Bank account balance
  - 10.2 Receipt of £200 from Village Hall Committee towards purchase of Defib
  - 10.3 Receipt of £100 Cllr funds for Lawnmower project
  - 10.4 Receipt of £339 Electors fund for Lawnmower project
  - 10.5 Approval of expenditure – Clerks salary & expenses -Jan 2016- 31 March 2016
  - 10.6 Transparency Code funding application for £210 pending
- 11. County & District Councillors Reports**
- 12. Village Hall report** – Update from village hall representative.
- 13. Clerk’s Correspondence** – Late correspondence
- 14. Chairman’s Remarks** – Reminder of Annual Litter Pick on 9 April starting at 9.30am
- 15. Date of next meeting – Tuesday 31 May 2016** - This will be the Annual Parish Meeting, Annual Council meeting and Ordinary meeting

**Sarah Sharpe**

**Parish Clerk**

**Date 27<sup>th</sup> March 2016**