

Shillingford Parish Council

Minutes of the meeting held on Monday 11th June 2018

Present: Turner (Vice Chairman), Parrott, Howard, Miller, Clerk Sarah Sharpe and 10 members of the public present.

1. Apologies for absence – Cllrs Carr (Chairman), Stamp, TDC Cllr Lake & Goodey

2. Declarations of Interest – None.

3. Open Forum – Nothing raised

4. Visiting Speaker – PC Martin Beck- PC Beck gave his apologies as he was unable to attend.

5. Minutes of last Ordinary meeting of 9 April 2018 & Extraordinary meetings of 30 April & 14 May 2018 (circulated) – Signed as true records of the meetings.
Proposed Cllr Howard **Seconded** Cllr Parrott. **All Agreed**

6. County & District Councillors Reports – No report submitted.

7. Matters Arising

a) Ring & Ride Transport – The Clerk stated that the Department of Transport is currently reviewing national charitable provision of community transport following a legal challenge. Therefore, the review of the Teignbridge routes has been put on hold.

8. Planning Application: 18/01007/FUL

Location: Land off Shillingford Lane, Shillingford St George

Proposal: Hay / Machinery Store

Applicant: Mr M Butland

Cllr Howard stated that he had been unable to make contact with the applicant to review the proposed site. The Parish Council are therefore unable to make comment at this meeting. Cllr Howard will endeavour to do a site visit and submit comments separately

9. Planning Application: 18/01007/FUL

Location: Orchard View, Lower Shillingford

Proposal: Single Storey front extension

Applicant: Mr M Sherrell

Cllr Howard stated that this is a small extension in keeping with the property. Materials will be similar to the main building. It is not overlooked and neighbours would not appear to have any concerns. He recommended the Parish Council support the application.

Proposed Cllr Howard **Seconded** Cllr Parrott **All Agreed**

10. The Village Green and Erection of Fence – The Clerk stated that following service of the Breach of Condition planning notice on the fence on 17th May, the fence was removed by person/persons unknown. In a discussion between the Chairman and one of the Trustees, it would appear that the Trustees did not take the fence down and disagreed with its removal. A significant amount of money has been raised through crowd funding for a private legal case if the Trustees refuse to resign or run the Trust lawfully. The Clerk referred to a letter from the Parish Council to the Trustees sent on 3 June 2018 which confirmed the Public Liability insurance was in place for the Village Green following the removal of the fence. This was agreed by several councillors at the time of sending the letter but the reinstatement needed to be formally recorded in the minutes.

Proposed Cllr Turner **Seconded** Cllr Howard **All Agreed**

11. Telephone Box (Shillingford Abbot) – The Clerk stated that the telephone box in Shillingford Abbot that houses the defibrillator is in need of repainting, the foliage around it cutting and a 'keep clear' sign erecting to stop vehicles parking directly outside,

blocking the signage and easy access to the equipment. A hand-made, painted sign which would be in keeping with the area would be £10. Specific BT paint for the box is £60.10 for 2.5litres including VAT and delivery. The Clerk asked for agreement in principle for the refurbishment and asked for volunteers to carry out the work. It was agreed that the Clerk should purchase the paint and a sign that could go in the window of the telephone box at eye level. Volunteers should be sought through the newsletter in Country News and a date arranged for the work to be completed.

- 12. Additional Community Noticeboard for Decision** – Cllr Carr had requested this item. The space on the Parish Noticeboard is limited and there is little space for the community to post information. Additional noticeboards could be provided next to the parish board in each village. A timber post mounted noticeboard costs between £500 and £1k from a commercial company. The Clerk asked if the PC felt they would like to provide the additional facility and if so whether there was someone in the parish with the skills to make one if the PC agreed to pay for the materials. A discussion took place and it was agreed that the Clerk should approach a local carpenter and check regarding the need for planning permission.
Proposed Cllr Turner Seconded Cllr Miller All Agreed
- 13. Governance & Accountability Return 2017/18** – The document was considered, completed and approved.
Proposed Cllr Parrott Seconded Cllr Howard All Agreed
- 14. Parish Insurance Renewal** – The Clerk had asked for 3 quotes. These were considered and it was agreed that the current insurer, Community First represented the best value for money. It was agreed to enter into a 3 year term at £303.77 a year
Proposed Cllr Turner Seconded Cllr Miller All Agreed
- 15. Portable Projector and Screen** – Following the installation of the AV equipment in the village hall, the Clerk advised that the PC owned projector and screen are now redundant. A discussion took place and it was agreed that the Clerk should sell these on behalf of the PC and seek the best possible price. It was also agreed that a HDMI cable is purchase to use with the fixed AV equipment.
- 16. Finance Update & Expenditure for Approval**
- 16.1 Report bank account balance** - The Clerk reported the bank balance at £4,379.46 as at 28 May 2018. This includes the £500 from the Village Hall Committee for the Clerk salary towards the fence work for the parish. There are currently un-presented cheques to the value of £153.10.
- 16.2 Expenses for Approval** – **Hall Hire** £18
- Gift Card for Internal Auditor £50
 - 2 x Gift Cards for weekly defibrillator checks £ 50 x2
 - Replacement pads for 2 x defibrillators £ 87.60
 - 12 x First class stamps £8.06
 - Annual donation to Country News £100
- Proposed Cllr Turner Seconded Cllr Howard All Agreed**
- 17. Highways Issues** – Councillor Turner reported on behalf of Cllr Stamp, the potholes in Waybrook Lane are repaired. He would be making enquiries regarding disruption caused by the resurfacing through the village being done outside the notice periods.
- 18. Village Hall Report** – The Chairman of the VHC reported that there were a large number of community events planned in the next few weeks with a healthy number of bookings and enquiries. The variation to the licence is now in place for film shows. This is planned to start in the autumn.
- 19. TALC Update** – Cllr Parrott said there had been no meetings.

20. Clerks Correspondence – The Clerk stated that she had received a letter from Teignbridge about the application to register the Village Green as an Asset of Community Value. This was approved by Teignbridge but there was an 8-week appeal period. A challenge has been made and therefore an individual will be appointed to review the decision. No timeframe has been given.

21. Vice Chairman's Remarks – The Vice Chairman said that it was encouraging to see members of the public at the meetings and thanked them for their support.

22. Date of Next Meeting – Monday 13th August 2018.

The meeting closed at 8.35pm

_____ Vice Chairman