

# Shillingford Parish Council

**Notice is hereby given of the following Annual Parish, Annual Council and Ordinary Council meetings to be held on Monday 15<sup>th</sup> May 2017 in Shillingford St George Village Hall starting at 7:30pm**

## Annual Parish Meeting of the Electors of Shillingford St George & Shillingford Abbot

- 1. Apologies for Absence & Declarations of Interest**
- 2. Minutes of the Annual Meeting of the Electors held on 31st May 2016 (circulated)**
- 3. Chairman's Report for the Year 2016/17**
- 4. Officer's Reports for the Year:**  
Cllr Carr – Village Hall & Snow Warden  
Cllr Howard – Planning  
Cllr Durrans – Highways, Footpaths & Environment  
Cllr Parrot – TALC
- 5. Ideas for Future Projects**
- 6. Open Discussion for Parishioners**
- 7. Close**

## Annual Council Meeting

- 1. Apologies for Absence & Declarations of Interest**
  - 2. Election of Chairman and Vice-Chairman**
  - 3. Appointment of Councillors Dedicated Responsibilities**
  - 4. Minutes of the Annual Council Meeting held on 31st May 2016 (circulated)**
    - 4.1 Approval of Governance Statement
    - 4.2 Approval of Statement of Accounts
    - 4.3 Review of Financial Regulations, Statement of Internal Control, Risk Register, Asset Register, Code of Conduct & Standing Orders.
  - 5. Internal & External Audit Arrangements & Fee**
  - 6. Close**
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## Ordinary Council Meeting

Open Forum – For public views on items on this agenda

- 1. Apologies for Absence & Declarations of Interest**

2. **Ratification of Minutes of Previous Meeting** (circulated) - Ordinary meeting of 3 April 2017
3. **County & District Councillors' Reports**
4. **Matters Arising**
  - 4.1 **Purchase of Salt Spreader** – Cllr Carr
  - 4.2 **Drain Clearing** – Cllr Carr
  - 4.3 **Rural Aid Funding Application** – Clerk
5. **Finance**
  - 5.1 **Report – Bank account balance**
  - 5.2 **Approval of Expenditure** – Parish Insurance renewal (due 27 July)
    - Hall Hire £18
    - Stationery - £
    - Key Fobs - £93.60
6. **Computer Issues** - Clerk
7. **Teign Housing Ground Work** – Cllr Carr
8. **Forest School Planning Update** – Clerk
9. **Village of the Year Competition** – Clerk
10. **Clerks Correspondence** – Recent urgent correspondence not covered above
11. **Chairman's Remarks**
12. **Date of Next Meeting** – Monday 14 August 2017

Clerk to the Parish - Sarah Sharpe