

Shillingford Annual Parish Council Meeting

You are hereby summoned under the Local Government Act 1972 Sch.12s.10 to attend the meeting of Shillingford Parish Council for the purpose of transacting the following business.

Agenda for the Annual meeting of Shillingford Parish Council to be held at the Village Hall on Tuesday 10th May 2022 at 7:30pm

Agenda

- 034/22 Election of Chair and signing of Declaration of Acceptance of Office, or to agree to permit member to make their declaration before or at a later meeting.**
- 035/22 Election of Vice Chair and signing of Declaration of Acceptance of Office.**
- 036/22 Welcome and Apologies for absence.**
- 037/22 Declarations of Interest from Members / Dispensations.**
- 038/22 Open Forum:**
For public views on items on this agenda.
- 039/22 Minutes of the Previous Meeting:**
Minutes of the meeting held on Tuesday 12th April 2022 to be agreed and signed.
- 040/22 Police, Neighbourhood Watch, County & District Councillors, Village Hall reports / updates.**
- 041/22 Matters Arising**
- 042/22 Parish Matters:**
042.1 To discuss maintenance and repairs to the Peamore Wall Memorial.
042.2 To discuss and agree installing traffic safety mirrors on the church steps and to discuss and agree any other highways proposals.
042.3 To receive an update on defibrillator refresher training.
- 043/22 Audit 2021 – 2022**
043.1 To note the Internal Auditor's Annual Report.
043.2 To agree, approve and sign the Annual Governance Statement.
043.3 To agree, approve and sign the Annual Accounting Statement.
043.4 To discuss and agree the Internal Auditor submitting an invoice for works carried out.
- 044/22 Finance Update & Expenditure for Approval**
044.1 Balance of Account as at 30th April 2022 and approval and signature of the Monthly Bank Reconciliation for April 2022.
044.2 To request approval for BACS payments:
£18.00 DALC Training
To note payments made since the last meeting:
£5.00 HSBC Bank Charges
044.3 To note the need to purchase replacement defibrillator pads.

- 045/22** **Review and revise governance documents.**
- 046/22** **Clerk's Correspondence** – Late correspondence not covered above
- 047/22** **Public Discussion** – To comment on anything discussed at the meeting or to request agenda items for the next meeting.
- 048/22** **Chairman's Remarks**
- 049/22** **Date of Next Meeting** – Tuesday 14th June 2022

Signed: *J Thompson*
Clerk to Shillingford Parish Council

Date – Wednesday 4th May 2022