

# Shillingford Annual Parish Council Meeting

You are hereby summoned under the Local Government Act 1972 Sch.12s.10 to attend the meeting of Shillingford Parish Council for the purpose of transacting the following business.

Agenda for the Annual meeting of Shillingford Parish Council to be held at the Village Hall on Monday 13th May 2024 **at 6:30pm**

## AGENDA

- 007/24 Election of Chair and signing of Declaration of Acceptance of Office**
- 008/24 Election of Vice-Chair and signing of Declaration of Acceptance of Office.**
- 009/24 Welcome and Apologies for absence.**
- 010/24 Declarations of Interest from Members / Dispensations.**
- 011/24 Open Forum:**  
For public views on items on this agenda.
- 012/24 Minutes of the Previous Meeting:**  
Minutes of the meetings held on 18<sup>th</sup> March and 2<sup>nd</sup> April 2024 to be agreed and signed.
- 013/24 Matters Arising**  
**013.1** Flooding in Shillingford Abbot – Environment Agency are in communication with the new tenant  
**013.2** TDC Fly tipping posters – run out, no funding for more  
**013.3** County Councillor's Locality Budget Grant – application being made  
**013.4** VAS – installation completed, possible purchase of solar panel for Shillingford Abbot. There has been interest from the Press and DALC.  
**013.5** King's Portrait has arrived
- 014/24 Reports/updates Cllr Lake/Cllr Parrot, Police**  
Report received from Neighbourhood Policing Team for April 2024
- 015/24 Parish Matters:**  
**015.1** To discuss a possible D-Day Commemoration Event, 80<sup>th</sup> Anniversary
- 016/24 Planning Applications – none**
- 017/24 Planning Applications discussed since last meeting**  
My Ref: 24/00493/FUL Location: Shillingford  
Dadmouth Cottage, Lane South of Dadmouth Cottage  
Proposal: Concrete pad proposed for storage – comment submitted, no objection

- 018/24 Planning Decisions**
- 24/00022/HOU and 24/00023/LBC Flat 2 Peamore House – permission granted
- 23/02280/HOU and 23/02281/LBC Flat 3 Peamore House – permission granted
- 24/00467/HOU 6 Ilex Close – permission granted
- 019/24 Internal Audit 2023–2024**  
To agree a change of date for the next PC meeting in order to note, agree and sign the Annual Governance and Accountability Report (AGAR) in time for it to be submitted by 1<sup>st</sup> July 2024. Proposed new date Thursday 27<sup>th</sup> June 2024.
- 020/24 Finance Update & Expenditure for Approval**
- 017.1** Balance of Account
- 017.2** To request approval for future payments and note payments made since last meeting
- 017.3** Bank Reconciliation Statements
- 017.4** Budget update to end of March 2024
- 021/24 Review and revise governance documents** – to be deferred until next meeting
- 022/24 Clerk’s Correspondence**
- 023/24 Public Discussion** – To comment on anything discussed at the meeting
- 024/24 Chairman’s Remarks**
- 025/24 Date of Next Meeting – To be confirmed**

Signed: M R Adams  
Clerk to Shillingford Parish Council

Date 6<sup>th</sup> May 2024