

**DRAFT**  
**Shillingford St George Parish Council**  
**Minutes of the Parish Council Meeting held at the Parish Church,**  
**Shillingford St George on**  
**Thursday 27<sup>th</sup> June 2024 at 7.30pm**

**Present:** Cllr P Wareham (Chair), Cllr J Taylor (Vice-Chair), Cllr P Barwell, Cllr J Parrott, Cllr C Dummett, Cllr G Stephens  
Cllr Alan Connett (DDC), Maureen Adams (Clerk) and four members of the public.

**033/24 Welcome and Apologies for absence**

The Chairman welcomed those present. Apologies for absence had been received from Cllr Kevin Lake and the Neighbourhood Policing team PCSO Saul Bunce and PC Ben Chadwick

**034/24 Signing of Declaration of Acceptance of Office – Vice Chair**

Cllr Taylor signed the Declaration having been elected in her absence at the last meeting

**035/24 Declaration of Interests/Dispensations - None**

**036/24 Open Forum**

A Resident asked what had happened to the plan for a footpath between Shillingford St George and Shillingford Abbot. It was explained that because those involved were busy with other village projects at the time and it was found that the path would be very expensive, the plan was dropped. It is hoped the path will be included in the proposed Neighbourhood Development Plan.

Another Resident then spoke regarding the application for a Landfill Site at Lower Brenton Farm. The Applicant had been asked for further information following their second application around one year ago. Their response was published and validated on 10<sup>th</sup> June. Members of the local action group Residents against the Landfill have been looking through the new submission. It is challenging to see what is new and what has changed but the group are working through the information and will provide guidance to those wishing to object through their website [stophthelandfill.co.uk](http://stophthelandfill.co.uk). The Resident gave an overview of the findings so far which the Council found very informative and useful. The deadline is 12<sup>th</sup> July and it was suggested that the Council should request an extension to the deadline as this has already been granted to Kenn and Exminster Parish Councils and will allow the preparation of a robust response.

**037/24 Minutes of Previous Meetings**

The signing of minutes as true records of meetings held on 13<sup>th</sup> June 2023 (found to be unsigned during the audit process) and 13<sup>th</sup> May 2024 was proposed and seconded. The Chairman signed the minutes.

**038/24 Matters Arising - none**

**039/24 Reports/updates Cllr Lake/Cllr Parrot, Police**

Cllr Parrot said his comments were about the Landfill Application and the Neighbourhood Plan both of which are on the Agenda

Cllr Lake had sent a written report which was read out by the Chairman in which he said that he had received confirmation from Justin, Teignbridge Housing Manager that he has recommended approval for a garden scheme which will help an elderly tenant in the village. He will be commenting on the revised application for the Lower

Brenton Landfill. There are currently no updates on the Ted Wragg SW Exeter School (Matford Brook) although further interior/building issues have been found. Cllr Lake intends to pursue these once the General Election is over. He will continue to chase Highways regarding signage on Shillingford Lane. Finally he wanted to make those attending aware that Mid-Devon Council are running the Central Devon election so all postal votes must be returned to them, Teignbridge are handling the Newton Abbot Constituency and this has caused some confusion.

#### **Neighbourhood Police Report – May 2024**

There were no offences recorded in the Shillingford St George area.

#### **040/24 Parish Matters**

##### **D-Day Commemoration**

The Chairman thanked Cllr Dummett for organising this event which was well supported and raised £170.76 for The Royal British Legion.

##### **Vehicle Activated Speed Signs**

Purchase of a further solar panel to be placed on the post in Shillingford Abbot to enable easy movement of a speed sign from Shillingford St George was approved.

#### **041/24 Planning Applications – Lower Brenton Landfill Site**

In the light of information received from the Resident at the beginning of the meeting it was resolved that the Council would

1. Seek an extension to the deadline for comments from Andy Hill at the DCC Planning Department. The Clerk will contact Kenn Parish Clerk to ask advice on this as Kenn and Exminster have already agreed extensions.
2. Use expertise and advice from the Residents Against The Landfill group in order to frame a cohesive response.
3. A plan was made to deliver the group's Stop the Landfill leaflets to households with the July/Aug Country News.

Cllr Parrott reported that Teignbridge had submitted a strong objection a copy of which will be circulated to Councillors.

#### **042/24 Planning Applications since last meeting - none**

#### **043/24 Planning Decisions – Noted.**

#### **044/24 AGAR 2023-2024**

The completed form was signed by the Chairman and the Certificate of Exemption will be submitted to the External Auditor by the deadline, 30<sup>th</sup> June 2024.

#### **045/24 Finance Updates and Expenditure for Approval**

- 046.1** Bank Balance                    £6667.57
- 046.2** Recent Expenditure noted and Future Expenditure - Approved
- 046.3** Bank Reconciliation Statement - Approved
- 046.4** Budget update to date 27<sup>th</sup> June 2024 – Noted

#### **046/24 Review and revise governance documents.**

The existing Standing Orders have been reviewed and require no changes. The new Financial Regulations template will be adapted where necessary to fit the Council's size and structure as suggested by NALC and will be presented at the September meeting for approval.

047/24

**Proposed Cluster Meetings**

It has been suggested that Exminster, Kenn and Shillingford Parish Councils meet from time to time in view of the South West Exeter developments currently underway and planned along with the Landfill site application. It was felt that establishing a dialogue and exchange of information between the three parishes would be helpful as the developments overlap our areas but concern was raised as to whether further meetings would be of any benefit.

It was agreed that the Council would respond by suggesting an informal meeting of a few people from the Councils concerned in order to discuss possible advantages and objectives and what form the meetings would take. It was also suggested that Ide Parish Council should be invited to participate.

048/24

**Neighbourhood Development Plan**

Cllr Parrott had been invited to a meeting of Shillingford Wildlife Group. Members were interested and the importance of involving people from different groups within the community was discussed. The Ipplepen Plan was signed off last year and an extract from this which explains the process was circulated to Councillors.

Cllrs Parrott and Barwell will meet the Officer responsible at Teignbridge District Council to discuss a template for progressing and the cost. Once the plan is complete there has to be a Parish Referendum in order to approve it.

049/24

**Insurance Renewal**

It was agreed to renew with the same provider for a three year deal as before.

050/24

**Should the PC move to .gov.uk.domain?**

Information contained in a recent DALC Webinar was discussed and it was agreed that the Clerk would pursue this by signing up for a free online session which will go through the process of moving the Council to .gov.uk. There is no obligation to go ahead and currently there is help available from the Parish Council Domains Helper Service set up by the Cabinet Office along with £100 towards the cost for the first 1000 Councils that sign up.

051/24

**New Public Resilience Website – gov.uk/prepare**

Discussion deferred until next meeting.

052/24

**Clerk's Correspondence - none**

053/24

**Public Discussion**

The resident who spoke about the Landfill Application at the beginning apologised for speaking so long. He also emphasised that the RATL group are very careful to make sure that any information published is 100 per cent true and said it is critical that the Parish Council's response to the application is researched and correct. The Chairman thanked him for his valuable contribution to the meeting.

Another resident asked whether any information is collected by the VAS. The Chairman said that information which could be useful in future can be downloaded but this has not yet been done.

054/24

**Chairman's Remarks**

The Chairman thanked everyone for attending. The meeting was closed at 9.35pm

**Date of Next Meeting – Monday 9<sup>th</sup> September 2024 at 7.30pm in the Village Hall, Shillingford St George.**

\_\_\_\_\_ Chair \_\_\_\_\_ Date