

DRAFT
Shillingford St George Parish Council
Minutes of the Annual Parish Council Meeting held at the Village Hall on
Monday 13th May 2024 at 6.30pm

Present: Cllr P Barwell (Chair), Cllr P Wareham (Vice-Chair), Cllr J Parrott,
Cllr C Dummett, Cllr G Stephens
Cllr Kevin Lake (TDC), Maureen Adams (Clerk) and two members of the public.

007/24 Election of Chair and signing of the Declaration of Acceptance of Office
Cllr Barwell indicated his wish to resign after five years in the role of Chairman of the Council and proposed Cllr Wareham for the role. This proposal was seconded by Cllr Parrott and approved unanimously. Cllr Wareham accepted the role but advised that he is often away from the Parish and hoped that the Vice-Chair appointed would be able to deputise during those times. Cllr Wareham signed the Declaration of Acceptance of Office.

008/24 Election of Vice-Chair and signing of the Declaration of Acceptance of Office
Cllr Taylor had indicated to Councillors that she would be willing to take on the role but was absent from the meeting. She was proposed, seconded and unanimously approved in her absence and signing of the Acceptance of Office was deferred until the next meeting.

The new Chairman thanked Cllr Barwell for his service to the Community and Leadership of the Parish Council over the last five years and presented him with a token of appreciation.

009/24 Welcome and Apologies for Absence
The Chairman opened the meeting at 6.40pm. An apology for absence had been received from Cllr Taylor.

010/24 Declaration of Interests/Dispensations - None

011/24 Open Forum – A member of the public thanked the Council for the installation of Vehicle Activated Speed Signs in the village and asked about future plans for their use. This was to be covered later in the agenda.

012/24 Minutes of Previous Meetings
The signing of the minutes as true records of meetings held on 18th March and 2nd April 2024 was proposed and approved. The Chairman signed the minutes.

013/24 Matters Arising
013.1 Flooding in Shillingford Abbot. There has been a helpful response from the Environment Agency Land Management Team. They are in communication with the new tenant regarding cropping plans and the return of the field above Shillingford Abbot to pasture. Councillors noted that it has now been ploughed and there does not appear to have been any flooding today in spite of heavy rain. The drain at the junction with Barton Lane remains uncleared as a bigger machine was thought necessary when this was attempted. Councillors resolved to contact Highways again to ask when this work will be completed. The Clerk will email Helen Frankpitt.

013.2 Fly-tipping posters. Cllr Lake confirmed that there is no funding for further posters and expressed disappointment as these seem to work as a deterrent.

013.3 County Councillor's Locality Budget Grant. This has been applied for in the hope that it will fund a further solar panel to be fitted to the post in Shillingford Abbot

so that a Speed Camera can be moved from Shillingford St George without also having to move the solar panel.

013.4 VAS – Installation Completed. There has been interest in the project from both DALC and the Mid-Devon Advertiser. Cllr Wareham will contact them.

013.5 The King's Portrait was on display at the meeting.

014/24 Reports/Updates Cllr Lake and Cllr Parrot

Cllr Lake (TDC) has been in contact with Justin, Grounds Manager at Teign Housing regarding an elderly resident who needs help with garden maintenance and hopes this will be put on the regular maintenance round. A new scheme is being planned to help vulnerable people with maintenance but this is not yet up and running. Cllr Parrott has also been in contact with the neighbour who initially raised concerns.

Cllr Lake reported that the Rural Skip service has been discontinued.

Cllr Lake has been in contact with Mel Stride MP regarding the re-piling work needed at the Matford Brook School Sports Hall which will be monitored by both the Department of Education and the Planning Office to make sure it is carried out correctly at the Developer's expense. The school opens in September.

Cllr Parrott (TDC) has been contacted by a Reporter from BBC Spotlight about the proposed Landfill site at Lower Brenton. He has not yet responded. Cllr Dummett will contact members of the local Action Group so that they can liaise with Cllr Parrott and provide a co-ordinated response. Cllr Lake suggested also making contact with Kenn Parish Council.

Cllr Parrott also reported that the Devon County Council and Torbay devolution deal has been signed off with funds of £16 million shared between Devon and Torbay. The Combined Authority will include three Councillors from Torbay and three from DCC. Cllr Parrott will keep the council posted with any further developments.

Neighbourhood Police Report – April 2024

There were no offences recorded in the Shillingford St George area.

Three further members of the public arrived at this point in the meeting.

015/24 Parish Matters

15.1 D-Day Commemoration Event, 80th Anniversary

Councillors agreed that this should be celebrated and a date close to 6th June will be fixed for an afternoon event with tea and cake. Music of the time, a cake competition and a film loop were also suggested. A leaflet drop to publicise the event, ask for cake donations and help on the day would be arranged. Teignbridge Councillors present suggested applying for small grants from their Community Funds to support the event.

016/24 Planning Applications - none

- 017/24 Planning Applications discussed since last meeting:**
24/00493/FUL Dadmouth Cottage
Concrete pad for storage – Permission has now been granted.
- 018/24 Planning Decisions - Noted.**
- 019/24 Internal Audit 2023-2024**
Councillors agreed that the date of the next meeting should be changed from 15th July to 27th June so that the Annual Governance and Accountability Report (AGAR) can be noted, agreed and signed in time for submission by 1st July 2024.
The meeting will be held in the Church as the Village Hall is booked that evening.
- 020/24 Finance Updates and Expenditure for Approval**
- 020.1** Bank Balance £6696.49
- 020.2** Future Expenditure - Approved
- 020.3** Bank Reconciliation Statements - Approved
- 020.4** Budget update to end of March 2024 – Noted
- 021/24 Review and revise Governance documents**
Deferred until the next meeting
- 022/24 Clerk's Correspondence -**
24/00493/FUL Dadmouth Cottage
Decision Notice granting planning permission, noted.
- 023/24 Public Discussion**
None
- 024/24 Chairman's Remarks**
The Chairman thanked everyone for attending and said he hoped to continue what Cllr Barwell had started in ensuring that the work of the Parish Council and the content of the meetings reflected the wishes and needs of the Community.
The meeting was closed at 7.30pm.
- 025/24 Date of Next Meeting – Thursday 27th June 2024 at 7.30pm in the Church at Shillingford St George.**

_____ Chair _____ Date