

## **Shillingford Parish Council Meeting**

### **Minutes of the meeting held at the Village Hall on Tuesday 14<sup>th</sup> June 2022 at 7:30 pm**

**Present:** Cllr P Barwell (Chair), Cllr J Parrott (Vice Chair), Cllr C Dummett, Cllr P Wareham, Cllr J Taylor, Cllr M Saunders  
Cllr A Swain (TDC), Mrs J Thompson (Clerk), Two members of the public

**055/22 Welcome and apologies for absence:**

The Chair opened the meeting at 7:31pm; there were no apologies.

**056/22 Declaration of Interests/Dispensations:**

None

**057/22 Open Forum:**

No comments.

**058/22 Minutes of the previous meeting:**

The minutes of the meeting of Tuesday 10<sup>th</sup> May 2022 were agreed as a true record. The Chair signed the minutes.

**059/22 Police, Neighbourhood Watch, County & District Councillors, Village Hall reports / updates:**

Cllr A Swain reported on TDC's approval to contribute to funding the A382 Jetty Marsh Link Road. It was also mentioned that plans to reduce the need for landfill would be included in the Local Plan.

Village Hall Report 14.6.22 – read by The Chair

Business Account £15683. Current Account £519. Total £16202. Income from hall hire: April £515. May £592. Costs: April £207. May £592 (including some jubilee costs and plastering repairs to an external wall.)

Village Events:

The Exchange held in May raised £52 for Village Hall funds. This is always well attended and an opportunity to chat and go home with free plants, books and puzzles.

The Jubilee Cream Tea. Saturday 4th June.

All Shillingford St George and Shillingford Abbot residents were invited to a free cream tea to celebrate the Platinum Jubilee. Over 100 residents attended and enjoyed tea with scones, jam and cream. Scones were kindly donated by friends and Committee members of Shillingford Village Hall. A celebration cake large enough for all guests to have a slice was cut by a specially selected village resident. Fizz was served to toast the queen.

Three competitions were arranged which gave extra interest to the event. One entry, a cake, was auctioned for the Ukraine appeal and raised £45. A further £30 was added so that in total £75 was raised.

The event was funded by the Village Hall and very much appreciated with some lovely feedback received regarding the afternoon. The overwhelming view was that it was enjoyable in that so many people in the neighbourhood arrived for a get together.

The Village Hall Committee also arranged that every household received a souvenir jubilee mug and wildflower seeds. This was also funded by the village hall. Some very kind comments have been received regarding this special gift.

A Neighbourhood Watch article to be placed in the Country News. website and noticeboards.

**060/22 Matters Arising:**

**060.1** The Chair signed the Declaration of Acceptance of Office.

**061/22 Parish Matters:**

**061.1** Cllr C Dummett was disappointed with the lack of interest in the defibrillator refresher training organised but has rescheduled the event for Monday 5<sup>th</sup> September 2022 at 7pm.

**061.2** It was proposed by Cllr C Dummett, seconded by Cllr J Parrott and agreed by all to purchase one safety mirror for use when exiting footpath three.

**061.3** The Chair will contact a local builder for advice and guidance on the repairs needed to Peamore war memorial, then recruit volunteers for works in the Autumn.

Cllr P Wareham gave an update on the following issues:

The PC's request for a 20-mph speed limit has been acknowledged by DCC but nothing since.

TDC are carrying out a three-month assessment on the need for a dog bin by the Church and extra emptying of the dog bin at St George's Terrace.

Landowners adjacent to Footpath 3 have been asked to trim back their hedges, as they are legal responsible to do.

**062/22 Planning:**

**062.1 Planning Decisions:**

22/00919/TPOE – Flat 2, Peamore House, Shillingford

Fell one dead cedar

TDC has no objections as the works are considered exempt

**062.2 Planning Enforcement:**

After discussion with TDC Cllr A Swain, it was confirmed that the PC can take no further action regarding noise complaints at The Outdoor School.

A letter to be written regarding an incident that took place outside the school in which children were standing in the road unsupervised.

**063/22 Audit 2021-2022**

**063.1** The Annual Internal Audit Report was noted.

**063.2** The Annual Governance Statement was approved and signed.

**063.3** The Annual Accounting Statement was approved and signed.

**064/22 Finance**

**064.1** The monthly bank reconciliation for May 2022 was approved and signed by Cllr J Parrott and the Clerk.

**064.2** The following payments were approved:

£18.00 DALC Training

£114.00 Village Hall Jubilee signs extra works

The following payments made since the last meeting were noted:

£5.00 HSBC Bank Charges

**065/22 Review and Revise Governance Documents:**

**065.1** It was agreed by all to amend the Financial Regulations to include reference to internet banking.

**065.2** It was agreed by all to amend the Risk Register to include reference to internet banking and other minor changes.

**065.3** It was agreed by all to amend the Financial Regulations to match the £300 expenditure limit stated in the Scheme of Delegation.

**066/22 Clerk's Correspondence:**

Insurance renewal has been received and will be forwarded to Cllrs.

**067/22 Public Discussion:**

Cllr A Swain was asked for an update on the Markhams Farm land development proposal, he replied that although the site it was in the local plan, not all sites included would be developed. It was hoped that the Local Plan would be completed in about six months.

**068/22 Chairman's Remarks:**

The Chair thanked everyone for attending.

**069/22 Date of Next Meeting – Tuesday 9<sup>th</sup> August 2022**

The meeting closed at 8:22 pm

\_\_\_\_\_ Chair

\_\_\_\_\_ Dated