

Agenda

Shillingford Parish Council

Notice is hereby given of the following Ordinary meeting to be held on Monday 8th April 2019 at 7.30pm in Shillingford St George Village Hall

- 1. Apologies for absence**
- 2. Declarations of Interest from Members / Dispensations**
- 3. Open Forum –** For public views on items on this Agenda
- 4. Minutes of the Previous Meetings (circulated) –** Ordinary meeting of 11th February 2019
- 5. County & District Councillors Reports**
- 6. Matters Arising**
 - a. Update on remedial work on road surface near bridge (Shillingford Abbot) - Clerk**
- 7. Planning Application 19/00537/FUL**

Location: SHILLINGFORD - Land Off Sampsons Hill, Shillingford St George
Proposal: Agricultural building including upgrade of existing track
Applicant: Messrs M and A Bragg
- 8. Planning Enforcement 18/00304/ENF -** Land adjacent to the Willows, Shillingford St George –To receive an update -Clerk
- 9. War Memorial Project –** To receive an update & decision on grant funding applications - Cllr Carr
- 10. Shillingford Remembers Booklet –** To receive an update - Cllr Carr
- 11. Litter – Clerk**
 - a. To receive a briefing on TDC 'See It Hate It Report It' campaign
 - b. To receive a briefing on free litter picking equipment
- 12. Additional Parish Noticeboards - Cllr Howard**
 - a. To receive update & approve £458.78 interim payment
 - b. To acknowledge and agree outstanding costs
 - c. To consider & agree potential sale of original parish noticeboards
- 13. Audit Arrangements - Clerk**
 - a. To agree the internal Audit arrangements and approve £50 cost
 - b. To approve application for exemption from external Audit and sign relevant documentation
 - c. To agree dates for Exercise of Public Rights
- 14. Election Process –** To receive report on Election process – Clerk
- 15. Website Domain Name –** To approve £12 cost of update of domain name owner details - Clerk
- 16. Finance Update & Expenditure for Approval**
 - 16.1 Report - Bank account balance & signature of end of year bank reconciliation
 - 16.2 Income - £550 DCC Grant for Noticeboards, £352 for Shillingford Remembers booklet & £2,500 Rural Aid Grant for Village Hall accessible toilet project
 - 16.3 Clerk Salary 1 January – 31 March 2019 – 42 hours @ 10.30/hr = £432.60 (£346.20 net)
 - 16.4 HMRC - £86.40
 - 16.5 Clerk expenses - £50.79
 - 16.5 Hall hire - £36.00
 - 16.6 Nominet Domain transfer - £12.00
 - 16.7 Stationery - £6.00

- 16.8 Computer anti-virus software - £19.98
- 16.9 DALC training course - £36.00
- 16.10 Noticeboard materials - £458.78
- 15.11 PAYE annual fee - £69.60
- 15.12 Grant to Village Hall Committee for accessible toilet project - £2,500.00

17. Highways Issues (*standing item*) – Cllr Stamp

18. Village Hall Report (*standing item*) – Update from village hall representative.

19. TALC Update (*standing item*) – Cllr Parrot

20. Clerk's Correspondence – Late correspondence not covered above

21. Public Discussion – To comment on anything discussed at the meeting or to request agenda items for the next meeting.

22. Chairman's Remarks

23. Date of Next Meeting – The Annual Parish and Annual Council meeting will be on 13th May 2019.
The next Ordinary Council meeting will be on Monday 10th June 2019.

Forthcoming event reminder

Elections – 2nd May 2019 7am – 10pm

Sarah Sharpe Parish Clerk

Date 31 March 2019