

Shillingford Parish Council Meeting

Minutes of the meeting held at the Village Hall on Tuesday 13th June 2023 at 7:30 pm

Present: Cllr P Barwell (Chair), Cllr Parrot (TDC), Cllr J Taylor and Cllr M Saunders
Cllr K Lake (TDC), Mrs Clarke (Clerk), one member of the public.

Minutes.

1/06/23 Welcome and Apologies for absence. - Cllr Wareham and Cllr Dummett

2/06/23 Declarations of Interest from Members / Dispensations - none

3/06/23 Open Forum: The member of the public had no views on the agenda.

4/06/23 Minutes of the Previous Meeting:

4.1 Minutes of the meeting held on the 10th May 2023 were agreed and signed.

4.2 Minutes of the meeting held in May 2022 to be amended and signed at the next meeting.

5/06/23 Reports / updates Cllr Lake, Cllr Parrot

5.1 Cllr Parrot provided details of the Teignbridge new councillors, and indicated they had all had their first meeting. Cllr Parrot is on the planning committee and provided details of recent matters and the future progress of planning and local councils.

5.2 Cllr Lake indicated that it was necessary to input the responses from the parishioners questionnaires into the local neighbourhood plan. Cllr Lake pointed out that developers will look for land to purchase in areas that have no neighbourhood plans and this is not a complete protection against development. Plans have to be revised every 7 years.

6/06/23 Matters Arising.

6.1 Cil – community infrastructure levy, further discussions as the amount has been increased. Cllr Parrot indicated that another parish had moveable speed information signs. Police confirmation on the siting would be needed.

6.2 Standing Orders, in relation to planning meetings, in between meetings to be reviewed and updated after consultation at the next meeting along with the Financial Regulations

6.3 Code of Conduct – to remain until a revision is required.

6.4 Training and Development Policy to remain

6.5 Publications Policy (FOI) to be updated by the clerk after clarification with the council at the next meeting.

6.6 Complaints procedure - to remain until a revision is required.

6.7 Risk Assessments are current and up to date.

6.8 Parish Neighbourhood Plan was discussed with a view to another meeting in July to enable the parishioners to be involved in the process. The date has been set to Sunday 16th July at 6pm, the parish council will provide refreshments. Details of this will be circulated and put in the Country News.

6.9 Bank signatories, have been completed by the Chair and Clerk, Cllr Saunders will also be added to the banking in due course.

6.10 Review of the dates and times of 2024 meetings due to clashes with other organisations next year. The meetings are now set for the 3rd Monday in the following months 18th Sept, 20th Nov, 15th Jan, 18th Mar 13th May, 15th July, September and November 2024 to be arranged.

7/06/23 Parish Matters:

- 7.1 Manstree Terrace Parking – St. Georges Terrace Cllr Taylor indicated that the police have indicated that the matter needs to be reported to them via the council. There has been difficulty with house owners being unable to park outside their properties. Teign housing has been approached. Cllr Taylor will try and ascertain the information required.
- 7.2 Speedwatch update. Various councillors noted the results they had and will collate the result later.

8/06/23 Planning:

- 8.1 Discussion on a proposed Shillingford Local Plan as per 6.8 above.
- 8.2 23/00885/LBC and 23/00884/HOU -Grange House, Pengellys Farm, Internal & external alterations, the council supports this application.

09/06/23 Planning Applications discussed since last meeting: none

10/06/23 Planning Decisions: One decision, Grange House, Workshop building has been permitted.

11/06/23 Finance Update & Expenditure for Approval:

- 11.1 Balance of account and approval of the bank reconciliation's for April and May 2023.
- 11.2 To request approval for payments and note any payments made since the last meeting, the clerks paye, stationary and the bank statement were provided for signatures.
- 11.3 To approve the accounts for the year of 2022-23 prior to the internal auditor. The chairman signed the AGAR documents. Signatures will be redacted with the online versions after auditing.

12/06/23 Clerk's Correspondence –

- 12.1 Road closure, route was shown to the councillors. 4th -22nd September, Chudleigh Road, drainage works. Will be on the website.

13/06/23 Public Discussion – The member of public in attendance queried how planning works, Cllr Parrot provided the relevant details in some depth. Mention was made of the planning process and the regional Teignbridge local plan.

14/06/23 Chairman's Remarks –Cllr Sanders mentioned that BT Jenkins will be at the hall on Monday 17th July for a drop in session.

15/06/23 Date of Next Meeting – Sunday 16th July 2023

The meeting closed at 21.15pm.

_____ **Chair**

_____ **Dated**