

# Shillingford Parish Council Meeting

Minutes of the meeting held by zoom on Wednesday 24<sup>th</sup> May 2023 at 7:30pm

**Present:** Cllr P Barwell, Cllr Parrot, Cllr Wareham, Cllr J Taylor and Mrs Clarke (Clerk), no members of the public.

## AGM Mins.

1. **Apologies for absence** – from Cllr C Dummett, Cllr M Saunders
2. **Declarations of interest of items on the agenda** – none.
3. **Election of Chairman** moved to the end of the meeting.
4. **Election of Vice-Chair** moved to the end of the meeting.
5. **Minutes of AGM in May 2022** - to be amended and then signed at the June meeting.
6. **Register of interests to be filled in and signed** and returned to the clerk, notice of interest which can be held until the next meeting in June.
7. **Annual statement of accounts** – the clerk updated the council on the latest accounts and the council is under budget. Mention was made of the CIL payment received in the new 23-24 year. The precept was mentioned and the clerk provided the figures over the two years, questions arose as to why it has increased by 11%. When the amount that came in increased by less than 5%.
8. **Appointment of internal auditor** – Staying with Tracy Gould
9. **Review of annual Subscriptions** - DALC/ Insurance, the council is tied in with the insurance.
10. **Review of Donations/Grants** – In relation to Defibrillator only.
11. **Review of Insurance and Risk Assessments** – Insurance remains as is, risk assessment are fairly standard and can be looked at in June. Insurance it may be necessary to reconsider the figures where necessary so it will be listed in June.
12. **Review of policies and standing orders** - will be considered in June.

- 13. Planning:- 23/00469/HOU** – a discussion was held about this matter and there are no objections.

A discussion was held about how planning will be changing and moving forward in the Teignbridge area.

- 14. Election of Chairman** – Cllr Parrot proposed Cllr Barwell, seconded by Cllr Taylor, so Cllr Barwell has accepted the position.

- 15. Election of Vice-Chair** – Cllr Dummett And Cllr Saunders indicated that they believed Cllr Wareham would be the best person for this position. Cllr Wareham accepted the position on certain conditions. A discussion was held about succession and how the council should move forward in the future. Cllr Dummett proposed Cllr Wareham and Cllr Barwell seconded this.

- 16. Relevant matters arising** – Village Meeting was discussed in conjunction with consideration to a neighbourhood plan. Waybrook Lane, a complaint has been raised about graffiti under the A30 bridge, Devon highways have referred the matter to National Highways. Clerk to follow up in Mid June. Hedge and Gateway will be considered at the June meeting.

Local lettings agreement discussion was held about a potential swap and the parish council has to look at the plan and the objectives of the plan. Locality and s106 have to be considered.

- 17. Closure of AGM -20.10pm**

Signed (Chairman)..... Date.....